
Position Description Form



Please Complete this form Prior to Advertising any Position Available

PROPOSED TITLE:

RF PROJECT NUMBER:

PROPOSED SALARY:

SUPERVISOR:

CAMPUS LOCATION:

DUTIES AND RESPONSIBILITIES (USE ADDITIONAL SHEETS IF NECESSARY):

EXPERIENCE REQUIRED (YEARS AND TYPE):

EDUCATION AND SPECIAL TRAINING (YEARS AND TYPE):

SPECIAL KNOWLEDGE, ABILITIES AND SKILLS:

LEVEL OF SUPERVISION TO BE RECEIVED AND AMOUNT OF INDEPENDENT JUDGEMENT:

REVIEWED AND APPROVED:

Assistant Vice President,
Research Administration

Date