Applications are invited for consideration to the following position:

State University of New York at Binghamton
Department/Location: 
TRIO-Student Support Services STEM

Appointment Title: Writing Academic Counselor

Local Title: Academic Counselor

Salary Grade: 
Research Foundation Project Number: 1090651

Salary Range: $30,000 - $40,000
If Part-time, % of time: 

Duties:
Duties include academic advising, personal and career counseling. Additional responsibilities are maintaining student records, participation on various university committees, developing and providing various workshops, and assisting in the completion of publications and reports as required. Occasional weekend and evening hours, as assigned. Both candidates will be required to provide academic support, teach First Year Experience classes and other supplemental classes. Successful candidates will also help to plan, organize and facilitate activities for participants during the academic year, as well as assist with all aspects of the SSS Summer Program.

Qualifications:
Writing Academic Counselor: Minimum requirement: Masters degree in English, Composition, Reading or STEM field with the ability to teach writing across the curriculum; Masters degree in Higher Education, Counseling or closely related field may be considered; a minimum of three years full-time teaching or counseling experience serving first generation/low income college students. Ideal candidate should be bilingual (Spanish, Chinese, Korean, etc) and/or have experience working with students who are ESL.

Special Notes:
Please include contact information for five professional references in response to this ad.

Persons interested in the above position should submit a resume along with a letter of application, to:

Name: Marty Wygmans, Director
Department: TRIO Programs
Address: Binghamton University, PO Box 6000, Binghamton, NY 13902

Closing Date for Receipt of Applications: Open until Filled

WE ARE AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER
Personnel are chosen on the basis of ability without regard to Race, Color, Religion, Sex, Age, National Origin, Disability or Marital Status, in Accordance with the Federal and State Law.

THE RESEARCH FOUNDATION OF STATE UNIVERSITY OF NEW YORK AT BINGHAMTON

Nov 2003