

## ANNOUNCEMENT OF PROFESSIONAL VACANCY

Applications are invited for consideration to the following position:

State University of New York at Binghamton  
Department/Location: Liberty Partnership/School of Education

Salary Grade: SE3  
Salary Range: \$30,000-\$32,000+Benefits

Appointment Title: Project Staff Associate  
Local Title: School Project Coordinator/  
Windsor Central School District  
Research Foundation Account Number:  
Full-time position-12 months

Position Description: Support student academic achievement and coordinate building level activities of the Liberty Partnership Program, a collaboration between the School of Education at Binghamton University and the Windsor Central School District. Liberty Partnership Program is funded by the NYS Education Department, Office of Higher Education, Office of K-16 Initiatives and Access Programs, PreCollegiate Programs Preparation Unit. The goal of the LPP is to prepare middle and high school students for higher education. The school project coordinator will work under the supervision of the LPP program director and the principals at Windsor Central High School and Middle School. Program activities are conducted in cooperation with building level district staff including teachers, counselors, Academic Intervention Services (AIS) coordinators or other members of the child services team and various community agency professionals to provide support programming for students and their families. Special projects are also conducted on the Binghamton University campus and in the community with cooperation from LPP staff, faculty, graduate and undergraduate student volunteers/interns.

Duties include:

- Provide or arrange for access to services that support student academic success including tutoring, mentoring, study skill development, social skills development, home visits, college/career exploration, community service and enrichment;
- Establish and work with the principals and the school based advisory committee to select students for participation, monitor and improve academic progress, conduct home visits and maintain family/teacher communication;
- Provide counseling and case management for students and their families to link with necessary community support services;
- Develop collaborative programming in school and community to support high academic expectations and achievement;
- Manage data collection, assessment, record keeping and reporting for the school-based project in a timely manner.

Qualifications: Experience in public education settings; knowledge of social issues in the education of at-risk youth; excellent interpersonal skills; good organizational, record-keeping, verbal and written communication skills; counseling or teaching experience in related federal or state programs is desirable. The candidate should have a background in education or youth services working with adolescents. Prior experience in a public school setting a plus. Bachelor's Degree is required; Master's Degree is preferred with concentration in counseling, social work, education or other human services field.

Special Notes: Position is contingent on annual funding for LPP by the NYS Legislature and grant approval by the NYS Education Department but is expected to continue as a multi-year project. Send letter of application, resume, the names of three references and contact information. The position is contingent upon funding from the New York State Education Department.

Persons interested in the above position  
Should submit a resume along with a  
letter of application to:

Name: Dr. Diane C. Crews, Director  
Department: School of Education  
Address: Liberty Partnership Program  
AB 119  
Binghamton University  
Binghamton, NY 13902-6000  
607-777-2468

Closing Date for Receipt of Applications: Until filled

WE ARE AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER  
Personnel are chosen on the basis of ability without regard to Race, Color, Religion, Sex, Age, National Origin,  
Disability or Marital Status, in Accordance with Federal and State Law.