APPLICATION OF PROFESSIONAL VACANCY

Applications are invited for consideration to the following position:

State University of New York at Binghamton

Department/Location: Institute for Child Development

Appointment Title: Teacher

Local Title: Special Education Teacher

Research Foundation Project #: 1041380/33151

Salary Range: $18,000 - $30,000

If Part-time, % of time:

Duties:

See Attached

Qualifications:

See Attached

Special Notes:

Persons interested in the above position should submit a resume along with a letter of application to:

Name: Dr. Raymond Romanczyk
Department: Institute for Child Development
Address: Binghamton University, P.O. Box 6000, Binghamton, NY 13902-6000

WE ARE AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

Personnel are chosen on the basis of ability without regard to Race, Color, Religion, Sex, Age, National Origin, Disability or Marital Status, in Accordance with the Federal and State Law.

THE RESEARCH FOUNDATION OF STATE UNIVERSITY OF NEW YORK AT BINGHAMTON

Mar 2005
The Children's Unit for Treatment and Evaluation
Dr. R. G. Romanczyk, Director
Binghamton University
Binghamton, NY 13902-6000

SPECIAL EDUCATION TEACHER POSITION DESCRIPTION
This position is with the Research Foundation of SUNY

I. DUTIES AND RESPONSIBILITIES
A. 1. Must be able to demonstrate, via written exam, competency on Unit policies and procedures as presented in Staff Manual.
2. The exam must be passed, (proficiency ≥ 90%), within the first month of employment. Failure to do so results in immediate probation. If the exam is not passed by 2nd retake employment status will be affected. Exams will be administered a maximum of 3 times per employee.
3. Per SED regulations all employees are subject to clearance through the State Central Register of Child Abuse/Maltreatment.
B. Formulate and implement Individual Education Plans.
C. Develop, construct, and implement habilitative programs for assigned children.
D. Objectively evaluate child behavior and performance.
E. Monitor objective evaluation of child behavior and performance and modify programs as required.
F. Consult on program analyses to determine effectiveness.
G. Prepare written reports as needed.
H. Maintain frequent contact with parents or guardians of children regarding child progress on IEP goals and suggestions for parents to facilitate IEP goals.
I. Participate in multiple weekly staff meetings.
J. Provide in vivo supervision and performance feedback to subordinate staff as requested.

II. SALARY RANGE
$18,000 - $30,000

III. QUALIFICATIONS
A. Experience working with children with severe handicaps preferred.
B. BA or higher degree in special education preferred. NYS certification preferred. Salary differential will be based on NYS certification as a special education teacher.
C. Familiarity with applied behavior analysis, which subsumes experience in data collection, summary and evaluation methods is desirable.

IV. EXPECTATIONS
A. Provide direct child instruction and care for at least 5 days a week from 8:45-2:15, as determined by the Unit calendar, including parent training as required to implement instruction.
B. Meetings, preparation, parent contact, etc. will occur outside direct care time.
C. Participate in all habilitative, self-help and behavioral intervention programs as requested.
D. Maintain appropriate cleanliness, organization and decoration of classroom.
E. Assist children to and from bus stop and monitor lunch period.
F. Conduct adaptive physical education lessons and assist in art and music classes.
G. Proficiency in analytical methods and written expression.

V. LEVEL OF SUPERVISION TO BE RECEIVED
Special education teachers will be supervised by both the educational and psychological services coordinators. Daily in vivo supervision of instructional effectiveness will be provided. In addition, consultation on program development, data evaluation and related responsibilities will be held weekly. Excellent experience for graduate school applicants, and those preparing for CBA exam.

Three letters of recommendation are required prior to employment.