

Diane L. Paukett, D.O.
Occupational Health and Safety - LAR
Binghamton University
P.O. Box 6000, Health Services IN-204
Binghamton, NY 13902-6000

To All Visiting Faculty and Students:

We are pleased you've chosen Binghamton University to visit for your work or studies. As part of the Occupational Health and Safety Program for Laboratory Animal Resources (OH&S – LAR), and in order to comply with federal regulations, it will be necessary for you to pre-enroll in our OH&S Program prior to your visit.

The process of pre-enrollment is as follows:

- Complete the **Confidential Health Screening Questionnaire**
 - Supply documentation that you have received the appropriate educational training to work with live vertebrate animals from your institution within the past five years by completing the **History of Prior Educational Training form.**
- * To avoid any delay in your proposed visit or studies, these forms must be completed and returned, (in an envelope marked "**Confidential**"), two weeks prior to the first day of your planned visit. Return forms to:

Dr. Diane L. Paukett, D.O.
Occupational Health and Safety
Binghamton University
P.O. Box 6000, Health Services IN-204
Binghamton, NY 13902-6000

I will be reviewing your Health Screening form and making any necessary recommendations.

You will then receive notification by e-mail regarding your certification to work in the Animal Laboratories during your visit, including any specific recommendations. For questions concerning the completion of your Health Screening Form or any of the recommendations you may have been notified of, please contact me at:

Phone: (607) 777-4610 Fax: (607) 777-2881
Email: lpaukett@binghamton.edu

If there are components of the required educational training that you have not completed, you will need to make arrangements with your institution to provide you with the necessary training and supply documentation that this training has been completed prior to your visit. If your institution is unable to provide you with the necessary training then, (at least two weeks prior to your planned visit), please contact:

Laboratory Animal Resources – Veterinary Services
Phone: (607) 777-6199

We appreciate your cooperation with the Occupational Health and Safety Program of Laboratory Animal Resources and hope that you find your visit at Binghamton University enjoyable and rewarding.

Sincerely,
Diane L. Paukett, D.O.